

VILLAGE OF ELLENVILLE  
BOARD MEETING  
December 9, 2019  
6:00 p.m.

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL	Mayor Jeffrey Kaplan	Present
	Deputy Mayor Younger	Absent w/notice
	Trustee Francisco Oliveras	Present
	Trustee Patricia Steinhoff	Present
	Trustee Gavaris	Present

ALSO PRESENT

Noreen Dechon, Village Manager  
Traci Jeter, Village Clerk  
Daniel Tucker, Village Treasurer  
Abigail Osgood, Village Attorney  
Brian Schug, Village Code Enforcement Officer

EXECUTIVE SESSION

Motion by Trustee Steinhoff, seconded by Trustee Gavaris to go into executive session to discuss personal and to reconvene.  
All in favor – Aye – motion carried

PUBLIC SESSION

Motion by Trustee Oliveras, seconded by Trustee Steinhoff to reconvene to public session at 6:33 p.m.  
All in favor - Aye – motion carried

APPROVAL OF MINUTES

Motion by Trustee Gavaris, seconded by Trustee Oliveras to approve the minutes of November 25, 2019.  
All in favor – Aye – motion carried

PETITIONERS AND  
CORRESPONDENCES

Coach Dan Cavanagh, Assistant Coaches, Modified A Coaches, and the Ellenville Varsity Football Team - The Village Board presented Coach Dan Cavanagh, Assistant Coaches – Mark Logan, Andy Garigliano, Modified A Coaches – Pat Wardynski, James Wright Sr., Adan Aldorando and the Ellenville Varsity Football Team – Sean Pettway, Marlon Cabrera, Jakob Millman, David McCombs, Marc Fields, Josh McNeill, Ruben DeFreese, Aleksander Rzemieniecki, Joseph Cortes, Noah Ghisolfi, Casimiro Pomales, Walter Evans, Nick Candelaria, Eric Wright, Gavin Horvath, Billy Freer, Andrew Robles, Ethan Alexander, Michael Doria, Nick Moza, Christian Cherry, Gabe Morosky, Pharo Horl and Tyrell Gaines with a certificate of appreciation in recognition of an outstanding performance and contribution to the game of football.

Marcus/Jaime Guiliano – Requested permission to hold the annual Vintage run on March 1, 2020 starting at 11:30 a.m.

Motion by Trustee Gavaris, seconded by Trustee Steinhoff to authorize Marcus and Jaime Guiliano to hold the annual Vintage run on March 1, 2020 subject to proof of insurance and approval by the Chief of Police.

All in favor – Aye – motion carried

Paul Tuzzilino – Was before the Board tonight asking for an update on the property clean-up at 177 South Main Street.

Code Enforcement Officer Schug informed Mr. Tuzzilino that the Village has sent out certified letters given the property owner(s) fifteen days to respond. If they do not respond with the fifteen days, the Village will go out for cleanup proposals for the property and bill the property owner.

## POLICE REPORTS

Chief Mattracion updated the Board of the recent Electric Parade and wished the Board a happy holiday

## MANAGER'S REPORT

Village Manager updated the Board of the following project(s):

- 1) Bid Opening results of 12/5/2019 – Emergency Shelter – The Village Manager stated that the Village did not receive bids for the plumbing and HVAC project but did for the Electrical and General Construction.

Mayor Kaplan would like the Village Manager to set up a meeting with Lori DuBord, Brian and KC Engineering to discuss the project.

- 2) DASNY – Grant award – State and Municipal Facilities Program Grant - \$50,000.00 – Berme Road Park
- 3) Updates on Snow Park – The snow tubes are in and the ice skating rink is coming along.

## TREASURER'S REPORT

Nothing at this time

## ATTORNEY'S REPORT

Attorney Osgood discussed with the Board movies and filming in the Village of Ellenville.

Mayor Kapan would like for Attorney Osgood to proceed with drafting legislation on movies and filming and present it at the Board at the next meeting.

Mayor Kaplan would also like Attorney Osgood to look into what the steps would be to eliminate the Village Court and report back to the Board at the next meeting.

#### BUILDING DEPARTMENT

Nothing at this time

#### RESOLUTIONS

#### MOTION AUTHORIZING THE EXPENDITURE TO ARTIC ADVENTURES

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the expenditure of \$11,874.10 to Artic Adventures for a 2019 Ski-Doo Expedition snowmobile for the Joseph Stoeckeler Memorial Park and Golf Course. Since this expenditure is on state bid it does not require the Village to go out to bid. This expenditure will also be paid from the Joseph Stoeckeler Memorial Park account.

All in favor – Aye – motion carried

#### MOTION TO CANCEL MEETING OF DECEMBER 23, 2019

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to cancel the December 23, 2019 Board meeting subject to a special meeting. (December 23<sup>rd</sup> is the first day of Chanukah and the following Wednesday, December 25<sup>th</sup> is Christmas day. The next Board meeting will be January 13, 2020).

All in favor – Aye – motion carried

MOTION AUTHORIZING THE  
EMERGENCY EXPENDITURE  
TO CALGON CARBON

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the emergency expenditure of \$8,341.36 to Calgon Carbon for repair work on the UV System at the Sewer Department upon recommendation of the Sewer Department Foreman.

All in favor – Aye – motion carried

MOTION AUTHORIZING  
VILLAGE CLERK TO ADVERTISE  
FOR VILLAGE MANAGER'S  
POSITION

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the Village Clerk to advertise for the Village Manager's position.

All in favor – Aye- motion carried

Mayor Kaplan would like all interested applications returned by January 21, 2020 and appoint a new Manager at the January 27, 2020 Board meeting.

MOTION TO RE-APPOINT  
JENNIFER SMITH

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to re-appoint Jennifer Smith as a temporary Assistant to the Justice Court at the minimum municipal rate per hour up to ten hours per week for six weeks upon recommendation of Judge Parker.

All in favor – Aye – motion carried

Mayor Kaplan would like a report back from the Court on her progress and will discuss continuing her employment at the February 10, 2020 Board meeting.

MOTION TO HIRE  
NICHOLAS TUCKER  
TO JOSEPH STOECKELER  
MEMORIAL PARK AND  
GOLF COURSE

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to hire Nicholas Tucker as seasonal help at the Joseph Stoeckeler Memorial Park and Golf Course at the rate of \$12.00 per hour effective immediately.

All in favor – Aye- motion carried

MOTION APPROVING  
THE EXPENDITURE TO BARTON  
AND LOGUIDICE

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve the expenditure to Barton and Loguidice, DPC for Estimate #6 – Clinton Avenue over North Gully Bridge Rehabilitation upon recommendation of the Code Enforcement Officer.

All in favor – Aye- motion carried

MOTION AUTHORIZING  
EXPENDITURE TO  
H. OSTERHOUDT EXCAVATING

Motion by Trustee Steinhoff, seconded by Trustee Gavaris to table the expenditure of \$14,717.70 to H. Osterhoudt Excavating for a sewer main replacement on Diane Drive.

All in favor – Aye –motion carried

Mayor Kaplan would like Code Enforcement Officer and the Village Manager to submit a diagram as to how Diane Drive is connected.

MOTION AFFIRM  
MICHAEL MOSCHETTA AS  
VILLAGE TRUSTEE

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to appoint Michael Moschetta as Village Trustee to fill the term of Trustee Gavaris effective January 1, 2020 with term ending 11/30/20.

All in favor – 3 - Aye 1 – Nay (Trustee Gavaris cannot vote) – motion carried

MAYORAL APPOINTMENTS

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve the following Mayoral appointments:

- 1) Village Clerk – Traci Jeter
- 2) Deputy Village Clerk – Michelle Booth
- 3) Village Treasurer – Daniel Tucker
- 4) Deputy Village Treasurer – Lillian Lopez
- 5) Receiver of Taxes – Daniel Tucker
- 6) Deputy of Receiver of Taxes – Michelle Booth
- 7) Registrar of Vital Statistics – Traci Jeter
- 8) Deputy Registrar – Michelle Booth
- 9) Clerk to the Justice – Laura Shank
- 10) Village Attorney – Abigail Osgood
- 11) Deputy Mayor – Raymond E. Younger

MAYORAL LIAISON APPOINTMENT(S):

- 1) Hunt Memorial Preservation – Trustee Steinhoff
- 2) Parks and Recreation – Trustee Moschetta
- 3) Cable – Deputy Mayor Younger
- 4) Youth and Recreation – Trustee Steinhoff
- 5) Police Department – Mayor Kaplan/ Deputy Mayor Younger
- 6) Street Department – Trustee Moschetta
- 7) Water/Sewer Department – Trustee Oliveras
- 8) Municipal Building – Deputy Mayor Younger
- 9) Code Enforcement Department – Mayor Kaplan/Deputy Mayor Younger
- 10) Village Inter-Municipal Committee – Mayor Kaplan/Trustee Steinhoff
- 11) Arts – Mayor Kaplan
- 12) Farmer’s Market – Mayor Kaplan

MAYORAL DESIGNATION:

- 1) Officer newspaper – Shawangunk Journal
- 2) Official Bank Depositories –
  - 1) Payroll/Taxes/Water/Sewer – Catskill Hudson Bank
  - 2) General Account – Sterling National Bank
  - 3) Orange Trustee
  - 4) M & T Bank
- 3) Village Board Meetings for the Year 2020 –  
The second and fourth Mondays of every month/ If Board meetings fall on a holiday – Board meetings will be that following Wednesday

All in favor – Aye- motion carried



## BOARD REPORTS

Trustee Steinhoff – Nothing at this time

Trustee Oliveras – Nothing at this time

Trustee Gavaris – Would like to say that as a County Legislator he will be involved in Village matters and will attend one meeting per month.

Motion by Trustee Gavaris, seconded by Trustee Steinhoff to authorize the expenditure of \$2,500 to Dominick's Plumbing for a hot water heater at the Joseph Stoeckeler Memorial Park and Golf Course and this expenditure will also be paid from this account.  
All in favor – Aye- motion carried

## ADJOURN

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to adjourn the meeting at 7:34 p.m.  
All in favor – Aye – motion carried.

Respectfully submitted,

Traci Jeter  
Village Clerk